

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

**1824 Harris Road
Sheffield, OH 44054**

August 24, 2023

5:30 P.M. Regular Meeting with Addendum

Administration Center

Mrs. Pat Czech
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mrs. Sheila Lopez, Vice President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Ms. Rachel Tansey, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. She, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

5. BOARD RECOGNITION

Recognition of the following retirees – Mary Berner
Pat Blaseg
Susan Dunkle

6. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting– August 10, 2023

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



C. **APPROVAL OF PURCHASE ORDERS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with date issues.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. **FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. **SUPERINTENDENT'S BUSINESS**

A. **PERSONNEL**

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Mark Cizl**, resigning as District Video Director effective August 31, 2023, for the purpose of retirement.
 - b. **Betty Schuster**, resigning as Knollwood Crossing Guard, effective July 25, 2023, for the purpose of retirement.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
 - a. **Kathleen Heckert**, Knollwood Noon Monitor, Step 1, 2.5 hrs./day, 175 days/year plus contracted holidays, effective August 24, 2023.



- b. **Stacy Mahnke, TRANSFER from** BIS Noon Monitor **to** Murray Ridge as ESP, effective August 2023.
- c. **Lindsay Olsen TRANSFER from** BIS ESP **to** BIS library paraprofessional, effective August 2023.
- d. **Alexis Polly TRANSFER from** Knollwood ESP **to** FELC ESP, effective August 2023.
- e. **Dawn Radford TRANSFER from** Knollwood ESP **to** FELC ESP, effective August 2023.
- f. **Bernadette Wallace, Knollwood Noon Monitor, Step 1, 2.5 hrs./day, 175 days/year plus contracted holidays, effective August 24, 2023.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

3 **CERTIFIED TUTOR(S)**

- a. **Brianna Sokol, FELC/KW/BIS Title I Tutor, 6 hrs./day, 165 days/yr., effective August 28, 2023, for the 2023-24 school year.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

- 4. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Alexandria Huether, BHS Assistant Boys Soccer Coach, Class IV, Step 0, effective August 25, 2023.**
 - b. **Juliana Pavicic, Knollwood PBIS Advisor, Class VII, Step 0, effective August 25, 2023.**
 - c. **Danette Younkin, BMS Volleyball Coach, Class III, Step 0, effective August 25, 2023.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. **OTHER**

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY ALCOHOL AND DRUG ABUSE SERVICE (LCADA) PROPOSAL**, which provides alcohol and drug prevention services to the Sheffield-Sheffield Lake schools for the 2023-2024 school year.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **ESC SERVICE AGREEMENT FOR PART TIME COMPUTER TECHNICIAN**, effective July 24, 2023, through June 30, 2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **AMERICAB TRANSPORTATION CONTRACT** which would provide transportation for student and monitor for the school year 2023-24.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. **COMMENTS FROM THE PUBLIC**

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

9. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

10. **ADJOURNMENT**

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



The next regular meeting will be on September 7, 2023, at Brookside High School at 5:30 PM.
ADDENDUM TO THE AGENDA

9. SUPERINTENDENT'S BUSINESS

B. PERSONNEL

CLASSIFIED

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
 - a. **Jessica Harr**, Knollwood Noon Monitor, Step 1, 2.5 hrs./day, 175 days/year plus contracted holidays, effective August 24, 2023.
 - b. **Sherry Ayber-Huegele**, Knollwood Noon Monitor, Step 1, 2.5 hrs./day, 175 days/year plus contracted holidays, effective August 24, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
 - a. **Joel Moyer**, Long Term Intervention Specialist Substitute for John Forster (BHS), BA, Step 0, retroactive to August 21, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____